

On March 10, 2006, you were notified that CMS is requesting your immediate attention in submitting complete and accurate 4Rx information for beneficiaries that are enrolled in your plan. In order to assist your plan in reconciling the "gaps" in 4Rx records, CMS provided your plan with a file for those enrollees which do not currently have 4Rx information stored in CMS files. Many plans have responded with submissions of missing 4Rx records and we thank you for your cooperation and prompt attention to a critical aspect of the Part D program. Once again we are sending out the 4Rx gap files, but only to a limited set of plans and some plans may only receive as little as one record request.

The reason for this particular 4Rx gap file push has to do with supporting the enrollment reconciliation process. CMS is very concerned that a certain number of beneficiaries that ultimately remain with a plan they have not been actively using benefits from, may have misplaced their Card and/or may not have a 4Rx record on file with CMS and the TrOOP Facilitator. Although our analysis indicates the number of 4Rx records that are still outstanding is not as high as 2 weeks ago thanks to the diligence of many plans sending in missing 4Rx records, we have to eliminate the gap as much as possible.

Once your plan receives this latest 4Rx gap file, please submit the 4Rx for these beneficiaries no later than April 7th, 2006.

Again, please note that not all plans will be receiving this file. The MMA Help Desk will have a list of the plans that received this file if you need confirmation that your plan was not intended to be a recipient of this file.

As a reminder, the file containing this information will be transmitted to your plan using the same methodology that is used to transmit your 4Rx Response File. The naming convention is as follows:
XXXXXX = 5 Character Contract ID of sending entity.

Gentran:

P#MBD.#NORX.XXXXXX.OUT.NTFCTN

Connect:Direct (Mainframe):** zzzzzzzz = Plan-provided high level qualifier

zzzzzzzz.#NORX.XXXXXX.OUT.NTFCTN

** Please note this is a correction to the naming convention in the March 10, 2006 memorandum

Connect:Direct (Non-Mainframe):

\\[directory]\P#MBD.#NORX.XXXXXX.OUT.NTFCTN

The 4Rx Response File Format has been attached to this letter for your reference.

Should you have any questions regarding this request, please contact Lorraine Zicha at 410-786-0048 or by e-mail, lorraine.zicha@cms.hhs.gov. If you have questions regarding transmission of the files, please contact the MMA Help Desk.

Thank you,
MMA Help Desk
1-800-927-8069
MMAHelp@cms.hhs.gov
www.cms.hhs.gov/mmahelp

Record: No Rx Data Header Record*From: CMS**To: Plans*

Data Field	Length	Position	Format	Valid Values	Field Definition
File ID Name	8	1 ... 8	X(8)	“CMSNRX0H”	This field will always be set to the value "CMSNRX0H".
Sending Entity (MBD)	8	9 ... 16	X(8)	“MBD ” (MBD + 5 Spaces)	This field will always be set to the value "MBD ". The value specifically is MBD + 5 following Spaces.
File Creation Date	8	17 ... 24	X(8)	YYYYMMDD	The date on which the 4Rx Data File was created by CMS. This value will be formulated as YYYYMMDD.
FILLER	726	25 ... 750	X(726)	Spaces	No values, spaces
Total Length = 750					

Record: No RX Data Detail Record*From: CMS**To: Plans*

Data Field	Length	Position	Format	Valid Values	Field Definition
Record Type	3	1 ... 3	X(3)	"NRX"	This field will be set to the value "NRX," which indicates that this is a detail record.
Filler	5	4 - 8	X(5)	Spaces	No value, spaces.
HICN or RRB	12	9 - 20	X(9)	HICN or RRB from MBD	This field contains the HICN or RRB number for the beneficiary that did not have 4RX data in the MBD database.
SSN	9	21 - 29	X(9)	SSN number from MBD	This field contains the SSN number for the beneficiary that did not have 4RX data in the MBD database.
Filler	60	30 - 89	X(59)	Spaces	No values, spaces
Contract ID	5	90 - 94	X(5)	Contract number from MBD	This field contains the contract number for the beneficiary that did not have 4RX data in the MBD database.
PBP	3	95 - 97	X(3)	PBP number from MBD	This field contains the PBP number for the beneficiary that did not have 4RX data in the MBD database.
Filler	71	98 - 168	X(70)	spaces	No values, Spaces
File Creation Date	8	169 ... 176	X(8)	YYYYMMDD	The date the record was created..
FILLER	574	177 ... 750	X(574)	Spaces	No values, spaces.
Total Length = 750					

Record: No RX Data Trailer Record***From: CMS******To: Plans***

Data Field	Length	Position	Format	Valid Values	Field Definition
File ID Name	8	1 ... 8	X(8)	"CMSNRX0T"	This field will always be set to the value "CMSNRX0T".
Sending Entity (MBD)	8	9 ... 16	X(8)	"MBD " (MBD + 5 Spaces)	This field will always be set to the value "MBD ". The value specifically is MBD + 5 following Spaces.
File Creation Date	8	17 ... 24	X(8)	YYYYMMDD	The date on which the 4Rx Data File was created by CMS. This value will be formulated as YYYYMMDD.
Filler	9	25 ... 33	X(9)	Spaces	No value, spaces
Record Count	7	34 ... 40	9(7)	Numeric value greater than Zero.	The total number of Beneficiary records on this file. This value will be right-justified in the field, with leading zeros.
FILLER	710	41 ... 750	X(710)	Spaces	No values, spaces.
Total Length = 750					